FORESTRY RESEARCH INSTITUTE OF NIGERIA

PERFORMANCE EVALUATION FORM

(RESEARCH / ACADEMIC STAFF)



**PROMOTION YEAR** Click or tap here to enter text.

**1.** **PERSONAL DETAILS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name | Click or tap here to enter text. | | | |
| Date of Birth | Click or tap to enter. | Nationality | | Choose an item. |
| Marital Status | Choose an item. | Gender | | Choose an item. |
| Location | Choose an item. | | | |
| Department | Click or tap here to enter text. | | Unit | Click or tap here to enter text. |
| Date of 1st Appointment | Click or tap to enter a date. | Grade Level on 1st Appointment | | Choose an item. |
| Has appointment been confirmed? | Choose an item. | Date of Confirmation of appointment *(if confirmed)* | | Click or tap to enter a date. |
| Date of Last Promotion | Click or tap to enter a date. | Grade Level on Last Promotion | | Choose an item. |
| Present Position | Click or tap here to enter text. | Number of years in present position | | Choose an item. |
| Present post by | Choose an item. | Present Salary (*Annual basis*) | | Click or tap here to enter text. |
| Post applied for | Choose an item. | | | |
| Area of Specialization | Click or tap here to enter text. | | | |
| Professional courses undertaken during period of report under review | 1. … 2. … 3. … 4. … 5. … | | | |
| Institutional Email Address | Click or tap here to enter text. | Alternative Email Address | | Click or tap here to enter text. |
| Phone Number | Click or tap here to enter text. | Alternative Phone Number | | Click or tap here to enter text. |
| Residential Postal Address | Click or tap here to enter text. | | | |

2. QUALIFICATIONS

**A**CADEMIC

|  |  |  |  |
| --- | --- | --- | --- |
| University Degree *(chronologically arranged starting with highest qualification e.g. Ph.D.; MSc.; B.Sc.* | Class of degree  *(e.g. first class, second class upper; 4.78/5.00)* | Institution / Course of Study  (e.g. Ahmadu Bello University, Zaria, Kaduna State / Ph.D., Agricultural Economics) | Date of Award |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
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PROFESSIONAL

|  |  |  |
| --- | --- | --- |
| Qualification(s) | Awarding Body/Society/Institution | Date of Award |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |

MEMBERSHIP OF LEARNED / PROFESSIONAL SOCIETIES *(with certification number and evidence)*

|  |  |  |
| --- | --- | --- |
| S/N | Learned / Professional Societies  (Attach membership certificate as evidence) | Certification / Membership number |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

3. RESEARCH / ACADEMIC EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| *Research Projects Undertaken since last promotion: (please indicate title of research, funding agency, duration and specific role on the research project)* | | | |
| 1. Title of Research |  | | |
| Funding Agency |  |  | |
| Duration |  |  | |
| Specific Role on the Research Project |  | Status of the Research | Choose an item. |
| 2. Title of Research |  | | |
| Funding Agency |  |  | |
| Duration |  |  | |
| Specific Role on the Research Project |  | Status of the Research | Choose an item. |
| 3. Title of Research |  | | |
| Funding Agency |  |  | |
| Duration |  |  | |
| Specific Role on the Research Project |  | Status of the Research | Choose an item. |
| 4. Title of Research |  | | |
| Funding Agency |  |  | |
| Duration |  |  | |
| Specific Role on the Research Project |  | Status of the Research | Choose an item. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Collaboration with other Institutions *(if any)* | | | | | |
| Name of Institution 1 | Click or tap here to enter text. | | | | |
| Courses taught *(how many?)* | Click or tap here to enter text. | Graduate Students Supervision *(how many?)* | Click or tap here to enter text. | Project collaboration *(how many?)* | Click or tap here to enter text. |
|  | | | | | |
| Name of Institution 2 | Click or tap here to enter text. | | | | |
| Courses taught *(how many?)* | Click or tap here to enter text. | Graduate Students Supervision *(how many?)* | Click or tap here to enter text. | Project collaboration *(how many?)* | Click or tap here to enter text. |

4. PUBLICATIONS

|  |  |  |  |
| --- | --- | --- | --- |
| Please list publications under the following broad headings (\*for proper guidance in filling this section (thesis, books, journals, conferences, technical report), consult **FRIN PROMOTION GUIDELINE** and format. Note: This format must be strictly adhered to. Any contrary format will be disregarded and not considered) | | | |
| Thesis/  Dissertation | 1…  2…  3…  4…  5…  ….. | | |
| Books/Monographs | | | |
| Authored Books | 1…  2…  3…  4…  5…  ….. | | |
| Edited Books | 1…  2…  3…  4…  5…  ….. | | |
| Contributions to Books (book chapters) | 1…  2…  3…  4…  5…  ….. | | |
| Publication H-Index (Google scholar) | Click or tap here to enter text. | Link to h-index  (Google scholar) | Click or tap here to enter text. |
| Journal Publications (papers listed here must be arranged chronologically same way as in print) | | | |
| International Journals (Outside Nigeria) | 1…  2…  3…  4…  5…  ….. | | |
| National Journals (within Nigeria | 1…  2…  3…  4…  5…  ….. | | |
| FRIN-Based Journals | 1…  2…  3…  4…  5…  ….. | | |
| Conference Publications / Technical Reports (strictly follow stipulated format in **FRIN Promotion Guideline**) | | | |
| Conference proceedings | 1…  2…  3…  4…  5…  ….. | | |
| Technical reports | 1…  2…  3…  4…  5…  ….. | | |

**5. EXTRA CURRICULA ACTIVITIES (**see format in FRIN Promotion Guideline**)**

|  |  |
| --- | --- |
| Community activities within the Institute (e.g administrative roles, delegated duties, e.t.c.) evidence must be attached (such as appointment letter) | 1…  2…  3…  4…  5…  ….. |
| Community activities outside the Institute (e.g., international / national / public) | 1…  2…  3…  4…  5…  ….. |
| Participation in Conferences, Seminars, Trainings, *etc.* (*with dates*) | 1…  2…  3…  4…  5…  ….. |
| Attraction of Research Grants - including approved and unapproved submissions (*see format in* ***FRIN Promotion Guideline***) | 1…  2…  3…  4…  5…  ….. |
| Consultancy Experience / Other Sponsored Research Activities | 1…  2…  3…  4…  5…  ….. |

6. REFEREES

|  |  |
| --- | --- |
| REFEREE 1  (from FRIN) | Name, Designation, Address, Email and Phone number(s) |
| REFEREE 2  (from FRIN) | Name, Designation, Address, Email and Phone number(s) |
| REFEREE 3  (Outside FRIN) | Name, Designation, Address, Email and Phone number(s) |

Signature………………………………………….. Date Click or tap to enter a date.